

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0005	TITLE: GEN.PMT.APPLICATION-NO PLAN REV.
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$60	\$95

REF #: S-0009	TITLE: GEN.PMT.APPLICATION-WITH PLAN REV.
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$125	\$190

REF #: S-0013	TITLE: REPLACEMENT PERMIT/PMT REVISION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$40	\$70

REF #: S-0017	TITLE: PMT.APPLICATION-TRACT SEQUENCING
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$65	Staff recommends deleting this service as it is covered by S-0029.

REF #: S-0021	TITLE: PMT.APPLICATION-NON TRACT RES'L
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$165	\$300

REF #: S-0025	TITLE: PMT.APPLICATION-NEW COMMERCIAL
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$720	\$465

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0029

TITLE: TRACT PHASING

CURRENT FEE

\$145

RECOMMENDED FEE

\$45

REF #: S-0033

TITLE: BLD.CONST.P/C-TRACTS-UNIQUE MODEL

CURRENT FEE

\$1,735

RECOMMENDED FEE

\$2,155

REF #: S-0037

TITLE: BLD.CONST.P/C-CUSTOM RESIDENTIAL

CURRENT FEE

<=2,300 SF = \$1,895 (#12; \$22,740)
>2,300 SF = \$2,900 (#7; \$20,300)

RECOMMENDED FEE

\$1,805 - Base Fee for the 1st 2,000 SF
\$45 - Each additional 100 SF or portion thereof over 2,000 SF

REF #: S-0045

TITLE: BLDG.CONST.P.CK-COMMERCIAL

CURRENT FEE

Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.

RECOMMENDED FEE

Fee based on the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit as determined by staff. Plus Finance deposit surcharge - S-4180.

REF #: S-0049

TITLE: BLDG.CONST.INSP-RESIDENTIAL

CURRENT FEE

\$1,410 - 500 to 1,799 SF
\$2,050 - 1,800 to 2,299 SF
\$2,480 - 2,300 to 2,799 SF
5,300 SF + above
\$2,905 - 2,800 to 3,299 SF
\$3,335 - 3,300 to 3,799 SF
\$3,760 - 3,800 to 4,299 SF

RECOMMENDED FEE

\$4,195 - 4,300 to 4,799 SF
\$4,625 - 4,800 to 5,299 SF
\$4,625 + \$.86/SF - for
\$885 - Base fee for the 1st 500 SF or portion thereof
\$170 - Each add't 100 SF or portion thereof

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0053

TITLE: BLDG.CONST.INSP-COMMERCIAL

CURRENT FEE

Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.

RECOMMENDED FEE

Fee based on the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit as determined by staff. Plus Finance deposit surcharge - S-4180.

REF #: S-0057

TITLE: ELECTRICAL CONSTRUCTION PLAN CHECK

CURRENT FEE

\$345 for the 1st 2 hours plus the "Fully Burdened" hourly rate for any time over 2 hours rounded to the nearest 15 min.

RECOMMENDED FEE

\$425 for the 1st 2 hours plus \$55 for each additional 15 minutes or portion thereof of plan check time

REF #: S-0061

TITLE: PLUMBING CONSTRUCTION PLAN CHECK

CURRENT FEE

\$345 for the 1st 2 hours plus the "Fully Burdened" hourly rate for any time over 2 hours rounded to the nearest 15 min.

RECOMMENDED FEE

\$425 for the 1st 2 hours plus \$55 for each additional 15 minutes or portion thereof of plan check time

REF #: S-0065

TITLE: PLMB'G CONST.INSP-DRAIN/TRAP-COM'L

CURRENT FEE

\$60

RECOMMENDED FEE

\$105

REF #: S-0069

TITLE: PLMB'G CONST.INSP-COM'L PRE-TRT.

CURRENT FEE

\$85

RECOMMENDED FEE

\$220

REF #: S-0073

TITLE: PLMB'G CONST.INSP-GAS PIPING SYS.

CURRENT FEE

\$75

RECOMMENDED FEE

\$105

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0077	TITLE: PLMB'G CONST.INSP-GAS PRES.REG.
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$60	\$105

REF #: S-0081	TITLE: PLMB'G CONST.INSP-REPAIR/ALTERATION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$50	\$105

REF #: S-0085	TITLE: PLMB'G CONST.INSP-REFRIG.LINES
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$85	\$105

REF #: S-0089	TITLE: PLMB'G CONST.INSP-VENT/BKFLW DEVICE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$75	\$105

REF #: S-0093	TITLE: PLMB'G CONST.INSP-GAS TEST
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$60	\$75

REF #: S-0097	TITLE: PLMB'G CONST.INSP-WATER HTR-RES'L
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$75	\$105

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0101	TITLE: PLMB'G CONST.INSP-MANHOLE-ON SITE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$75	\$105

REF #: S-0105	TITLE: CONN.TO SWR.SYS-PUBLIC/EXIST.PRIV.
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$125	\$150

REF #: S-0109	TITLE: CONN.TO NEW PRIV.SEWER SYSTEMS
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$160	\$265

REF #: S-0113	TITLE: MECHANICAL CONSTRUCTION PLAN CHECK
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$345 for the first 2 hours plus the Fully-Burdened Hourly Rate for any time over 2 hours rounded to the nearest 15 minutes.	\$425 for the 1st 2 hours plus \$55 for each additional 15 minutes or portion thereof of plan check time

REF #: S-0121	TITLE: MECH.INSP-COM'L FURNACE BURNER
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
<= 100K BTU's = \$85 (#5; \$425) > 100K BTU's = \$110 (#5; \$550)	<= 100K BTU's = \$105 > 100K BTU's = \$165

REF #: S-0129	TITLE: MECH.INSP-REPAIR/ALTERATIONS-RES'L
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$50	\$105

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0133

TITLE: MECHANICAL INSP-BOILERS-COM'L

CURRENT FEE

\$125

RECOMMENDED FEE

\$165

REF #: S-0137

TITLE: MECH.INSP-AIR HANDLING UNITS-RES'L

CURRENT FEE

\$75

RECOMMENDED FEE

\$105

REF #: S-0141

TITLE: MECH.INSP-EVAPORATIVE UNITS-RES/COM

CURRENT FEE

\$50

RECOMMENDED FEE

\$105

REF #: S-0145

TITLE: MECHANICAL INSP-COMMERCIAL HOOD

CURRENT FEE

\$110

RECOMMENDED FEE

\$165

REF #: S-0147

TITLE: MECH.INSP.NOT OTHERWISE CLASSIFIED

CURRENT FEE

Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.

(Staff currently charges \$50 for this service.)

RECOMMENDED FEE

\$90

REF #: S-0149

TITLE: SIGN PERMIT & INSPECTION-UNLIGHTED

CURRENT FEE

\$150

RECOMMENDED FEE

\$210

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0153	TITLE: SIGN PERMIT & INSPECTION-LIGHTED
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$225	\$265

REF #: S-0157	TITLE: PATIOS WITHOUT ENCLOSURE INSPECTION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$285	\$335

REF #: S-0161	TITLE: PATIOS WITH FOUNDATION ONLY INSP.
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$90	\$140

REF #: S-0165	TITLE: PATIOS WITH ENCLOSURE INSPECTION
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$310	\$420

REF #: S-0169	TITLE: PATIOS - ALUMINUM
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$185	\$230

REF #: S-0173	TITLE: GARDEN WALLS AND PILASTERS
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$225 per 300' of wall or fraction thereof	\$275 for the first 300' of wall or fraction thereof plus \$14 for each additional 15' or fraction thereof

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0177

TITLE: RETAINING WALLS

CURRENT FEE

\$270

RECOMMENDED FEE

\$330 for the first 50' of retaining wall or fraction thereof plus \$14 for each additional 10' or fraction thereof

REF #: S-0181

TITLE: TEAR-OFF REROOFING W/O STRUCT.CHGS

CURRENT FEE

\$110

RECOMMENDED FEE

\$195

REF #: S-0185

TITLE: TEAR-OFF REROOFING WITH STRUCT.CHGS

CURRENT FEE

\$335

RECOMMENDED FEE

\$310

REF #: S-0189

TITLE: RESIDENTIAL SOLAR ENERGY SYSTEM

CURRENT FEE

Fixed Fee of \$365 plus the application fee \$125 (S-0009) is less than the State-mandated \$500 maximum free for a residential system up to 15 kW,
PLUS \$15 per kilowatt above 15 kW

(Total fee limited to \$450 per State AB-1132.)

RECOMMENDED FEE

Fixed Fee of \$330, plus \$19 per kilowatt above 15 kW

This fee plus the application fee \$95 (S-0005) is less than the State-mandated \$450 maximum fee for a residential system up to 15 kW per AB-1132.

REF #: S-0193

TITLE: COMMERCIAL SOLAR ENERGY SYSTEM

CURRENT FEE

Fixed Fee of \$870 for a commercial solar PV system under 51 kW, PLUS \$5 per kilowatt for each kilowatt between 51 kW and 250 kW,
PLUS \$4 per kilowatt for each kilowatt above 250 kW

Note: Per SB-1222, the total charge shall not exceed \$1,000 (\$870 fixed fee plus \$125 permit fee from S-0005 is only \$995) plus \$5 per kW between 51 kW and 250 kW plus \$4 per kW for every kilowatt above 250 kW for commercial solar energy systems.

RECOMMENDED FEE

Fixed Fee of \$905 for a commercial solar PV system under 51 kW, (Note)
PLUS \$7 per kilowatt for each kilowatt between 51 kW and 250 kW,
PLUS \$5 per kilowatt for each kilowatt above 250 kW

(Note: Per AB-1132, the total charge shall not exceed \$1,000 (\$905 fixed fee plus \$95 permit fee from S-0005)

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0197

TITLE: TENANT IMPROVEMENTS

CURRENT FEE

Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.

RECOMMENDED FEE

At the option of the Building Official, the fee is based on either the most current adopted Building Valuation Table applied to the applicant's stated valuation of work; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit determined by staff. Plus Finance deposit surcharge - S-4180.

REF #: S-0201

TITLE: RES'L ADD'NS/ALTERATIONS/REHAB-P.CK

CURRENT FEE

Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.

RECOMMENDED FEE

Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; plus Finance deposit surcharge - S-4180; whichever captures the full cost of the City.

REF #: S-0205

TITLE: RES'L ADD'NS/ALTERATIONS/REHAB-INSP

CURRENT FEE

Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.

RECOMMENDED FEE

Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; plus Finance deposit surcharge - S-4180; whichever captures the full cost of the City.

REF #: S-0209

TITLE: MISC.SPECIAL INSPECTION HOURLY

CURRENT FEE

Fee based on the most current adopted Building Valuation Table published by the International Code Council; or the RCS "Fully Burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, or state or county fees applicable charged against a deposit; whichever captures the full cost of the City.

RECOMMENDED FEE

\$355 for the first 2 hours or portion thereof plus \$44 for each additional 15 Minutes or portion thereof

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0213 **TITLE: UTILITY METER RESET - RESIDENTIAL**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$75	\$75

REF #: S-0217 **TITLE: SWIMMING POOL/SPA PMT INSP W/O HTR**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$560	\$730

REF #: S-0221 **TITLE: SWIMMING POOL/SPA PMT INSP WITH HTR**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$705	\$905

REF #: S-0225 **TITLE: SWIM'G POOL/SPA FBRGL/VNL PMT+INSP**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$335	\$445

REF #: S-0229 **TITLE: CERT.OF OCC./BUS.LIC.INSP-RES+COM**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$175	\$195

REF #: S-0233 **TITLE: ELECTRICAL INSPECTION**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Units of Recepticals/Switches/Lights/Outlets: 1 to 5 Units - \$60 (#15; \$900) 6 to 10 Units - \$75 (#10; \$750) 11 to 29 Units - \$85 (#10; \$850)	Units of Recepticals/Switches/Lights/Outlets: 1 to 5 Units - \$75 6 to 10 Units - \$90 11 to 20 Units - \$105 Over 20 Units - \$105 plus \$4.45 for each additional unit over 20

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0245 **TITLE: ELEC.INSP.POLE PLTF-M-FIXTURE**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$125 per 10 fixtures or fraction thereof	\$150 for the first 10 fixtures plus \$15 for each additional fixture

REF #: S-0249 **TITLE: ELECTRICAL INSP-THEATRICAL LIGHTING**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Units of Theatrical Lighting: 1 to 5 Units - \$60 6 to 10 Units - \$75 11 to 20 Units - \$85	Staff recommends deleting this fee as it is covered by S-0233

REF #: S-0261 **TITLE: ELEC.INSP-TEMP.POWER SVCS**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$85	\$135

REF #: S-0265 **TITLE: ELECTRICAL INSP.- APPLIANCES**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$110	\$135

REF #: S-0269 **TITLE: ELEC.INSP.POWER APPARATUS**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$160	\$195

REF #: S-0273 **TITLE: ELECTRICAL SERVICE INSPECTION**

<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Service: =<600 Volts up to 200 Amps - \$75 (#250; \$18,750) =<600 Volts up to 1K Amps - \$110 (#5; \$550) >600 Volts or over 1K Amps - \$110 (#3; \$330)	Service: =<600 Volts up to 200 Amps - \$90 =<600 Volts up to 1K Amps - \$135 >600 Volts or over 1K Amps - \$370

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0285	TITLE: ELECTRICAL INSP.-RES'L REWIRE
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$235	\$280
REF #: S-0289	TITLE: ELECTRICAL INSPECTION-NEW COM'L
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
Fee based on Square Footage (SF): <2K SF - \$335 (#15; \$5,025) 2K to <4K SF - \$700 (#5; \$3,500) 4K to <6K SF - \$1,070 (#5; \$5,350) 6K to <8K SF - \$1,440 (#5; \$7,200) 8K to <10K SF - \$1,775 (#5; \$8,875) => 10K SF - Deposit	Fee based on Square Footage (SF): <2K SF - \$400 Minimum =>2K SF - #400 plus \$21 for every 100 SF or portion thereof greater than 2,000 SF
REF #: S-0313	TITLE: SNGL LOT RES.PRECSE GRAD'G PLN REV
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$575	\$740
REF #: S-0317	TITLE: SNGL LOT RES.PRECSE GRAD'G INSP.
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$315	\$380
REF #: S-0321	TITLE: ARCHIVE COSTS FOR BUILDING RECORDS
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
46¢ per 8-1/2" x 11" sheets \$46.30 per 100 8-1/2" x 11" sheets	52¢ per sheet \$52 per 100 sheets
REF #: S-0325	TITLE: ARCHIVE COSTS FOR BLDG.RECRDS-OTHER
<u>CURRENT FEE</u>	<u>RECOMMENDED FEE</u>
\$7.72 per sheet larger than 8-1/2" x 11"	\$8.65 per sheet larger than 11" x 17"

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0329

TITLE: BUILDING CODE APPEAL PROCESSING

CURRENT FEE

Fixed Fee of \$640 per appeal

RECOMMENDED FEE

\$880 per appeal

REF #: S-0331

TITLE: MISCELLANEOUS INSPECTION

CURRENT FEE

\$90 (cost for 1/2 hour of an inspector)

RECOMMENDED FEE

\$90 for each half hour or portion thereof

REF #: S-0335

TITLE: SECOND REINSPECTION

CURRENT FEE

None

RECOMMENDED FEE

\$90 for each half hour or portion thereof

REF #: S-0343

TITLE: HAZARDOUS BLDG.& NUISANCE ABATEMENT

CURRENT FEE

No charge if voluntary compliance

Otherwise - Bill or lien the property owner the RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable.

RECOMMENDED FEE

No charge if voluntary compliance

Otherwise - Bill or lien the property owner the RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable.

REF #: S-0500

TITLE: FIRE P.CK+INSP-CSTM.SFD,TR.SFD+DPLX

CURRENT FEE

Fixed Fee of \$445

RECOMMENDED FEE

Plan Check - \$305 for the 1st two hours plus \$38 for each add'l 15 minutes
Inspection - \$145

REF #: S-0504

TITLE: FIRE PC+I-CSTM.SFD,TR.SFD+DP:FZ 1+2

CURRENT FEE

Plan Check - Actual time at \$155 per hour with a two hour minimum of \$310
Inspection - \$345

RECOMMENDED FEE

Plan Check - \$305 for the 1st two hours plus \$38 for each add'l 15 minutes
Inspection - \$290

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0508

TITLE: FIRE INSP-TRACT/FUEL MOD:F.ZONE 1+2

CURRENT FEE

\$140 per unit

RECOMMENDED FEE

\$145 per unit

REF #: S-0512

TITLE: FIRE INSP-TR.SFD PROD.UNITS:FZ 1+2

CURRENT FEE

Fixed Fee of \$70 per unit

RECOMMENDED FEE

\$70 per unit

REF #: S-0516

TITLE: FIRE PLAN CHECK+INSPECTION-MFD

CURRENT FEE

Fixed Fee of \$735 for the 1st 50 units. For more than 50 units, \$155 per hour for plan check with a 3 hour minimum and \$140 per hour for inspection with a 2 hour minimum.

RECOMMENDED FEE

Plan Check - \$455 for the 1st 3 hours plus \$38 per each additional 15 minutes of plan check
Inspection - \$290 for the 1st 10 structures or buildings plus \$29 for each additional structure/building

REF #: S-0520

TITLE: FIRE P.CK+INSP-TENANT IMPROVEMENT

CURRENT FEE

Fixed Fee of \$600 for the 1st 4,000 square feet. For more than 4,000 sq.ft., \$155 per hour for plan check with a 3 hour minimum and \$140 per hour for inspection with a 1 hour minimum.

RECOMMENDED FEE

Plan Check - \$455 for the 1st 3 hours plus \$38 per each additional 15 minutes of plan check
Inspection - \$145 for the 1st hour plus \$36 per each additional 15 minutes

REF #: S-0524

TITLE: FIRE P.CK/INSP-NEW COM'L/IND'L SITE

CURRENT FEE

Plan Check - Actual time at \$155 per hour with a two-hour minimum of \$310
Inspection - Fixed Fee of \$275

RECOMMENDED FEE

Plan Check - \$305 for the first two-hours plus \$38 for each additional 15 minutes or portion thereof.
Inspection - \$290

REF #: S-0528

TITLE: FIRE P.CK+INSP-NEW C/I CONSTRUCTION

CURRENT FEE

Fixed Fee of \$755 for the first 4,000 sq.ft.
For more than 4,000 sq.ft., \$155 per hour for plan check with a 4 hour minimum and \$140 per hour for inspection with a 1 hour minimum.

RECOMMENDED FEE

Plan Check - \$610 for the first four hours plus \$38 for each additional 15 minutes or portion thereof.
Inspection - \$290

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0532

TITLE: SPRINKLER P.CK/INSP:SFD OR ADDITION

CURRENT FEE

Fixed Fee of \$520

RECOMMENDED FEE

Plan Check - \$380
Inspection - \$145

REF #: S-0536

TITLE: SPRINKLER P.CK/INSP.-RES'L ALTER'NS

CURRENT FEE

Plan Check - Actual time at \$155 per hour with a two hour minimum of \$310 per tract model.
Inspection - \$140 for the 1st 15 heads plus \$70 for each additional 15 heads or portion thereof

RECOMMENDED FEE

Plan Check - \$305 for the 1st two hours of plan check plus \$38 for each additional 15 minutes
Inspection - \$145 for the 1st 15 heads plus \$4.80 for each additional head

REF #: S-0540

TITLE: SPRINKLER P.CK/INSP FOR MFD

CURRENT FEE

Fixed Fee of \$875 for the 1st 100 heads
For more than 100 heads, \$155 per hour for plan check with a 3 hour minimum and \$140 per hour for inspection with a 3 hour minimum.

RECOMMENDED FEE

Plan Check - \$455 for the 1st three hours plus \$38 for each additional 15 minutes
Inspection - \$430 for the 1st 100 heads plus \$4.80 for each additional head

REF #: S-0544

TITLE: SPRINKLER P.CK/INSP-NFPA 13-COM/IND

CURRENT FEE

Fixed Fee of \$970 for the 1st 100 heads
For greater than 100 heads, \$155 per hour for plan check with a 4.5 hour minimum and \$140 per hour for inspection with a 2 hour minimum.

RECOMMENDED FEE

Plan Check - \$685 for the 1st 4-1/2 hours plus \$38 for each additional 15 minutes
Inspection - \$430 for the 1st 100 heads plus \$4.80 for each additional head

REF #: S-0548

TITLE: SPRINKLER PC/I-ENG.AUTO.SUPP.SYS.

CURRENT FEE

Fixed Fee of \$590

RECOMMENDED FEE

Plan Check - \$380
Inspection - \$215

REF #: S-0552

TITLE: SPRINKLER PC/I-IND'L MULT.SUPP.SYS.

CURRENT FEE

Fixed Fee of \$590

RECOMMENDED FEE

Plan Check - \$380
Inspection - \$215

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0556

TITLE: FIRE PLAN CK/INSP-MISC.REPAIR TEST

CURRENT FEE

Plan Check - Actual time at \$155 per hour, one-hour minimum
Inspection - Actual time at \$140 per hour, one-hour minimum

RECOMMENDED FEE

Plan Check - Actual time at \$150 for the 1st hour and \$38 for each additional 15 minutes
Inspection - Actual time at \$145 for the 1st hour plus \$36 for each additional 15 minutes

REF #: S-0560

TITLE: ANNUAL INSP.IND'L MULTI.SUPPRES.SYS

CURRENT FEE

Fixed Fee of \$275

RECOMMENDED FEE

\$290

REF #: S-0564

TITLE: PLAN CHK+INSP.OF FIRE ALARM SYSTEM

CURRENT FEE

Fixed Fee of \$735 for the 1st 20 fire devices
For more than 20 devices, \$155 per hour of plan check with a 3-hour minimum and \$140 per hour of inspection with a 2-hour minimum charged against an initial deposit determined by staff.

RECOMMENDED FEE

Plan Check - \$455 for the 1st 3 hours plus \$38 for each additional 15 minutes
Inspection - \$290 for the 1st 20 devices plus \$15 for each additional fire device

REF #: S-0568

TITLE: FIRE P.CK/INSP-UNDERGROUND FIRE SYS

CURRENT FEE

Plan Check - Actual time at \$155 per hour with a two hour minimum of \$310
Inspection - \$275 for the initial inspection plus \$70 for each additional inspection after the initial inspection

RECOMMENDED FEE

Plan Check - \$305 for the 1st 2 hours plus \$38 for each additional 15 minutes
Inspection - \$290 for the initial inspection plus \$70 for each additional inspection

REF #: S-0572

TITLE: LPG STORAGE/USE-INITIAL PERMIT

CURRENT FEE

Fixed Fee of \$415

RECOMMENDED FEE

Plan Check - \$305
Inspection - \$145

REF #: S-0576

TITLE: LPG STORAGE/USE-ANNUAL RENEWAL

CURRENT FEE

Fixed Fee of \$205

RECOMMENDED FEE

\$215

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0580	TITLE: FLAMMABLE LIQUID STORAGE-INITIAL
<u>CURRENT FEE</u> Fixed Fee of \$415	<u>RECOMMENDED FEE</u> Plan Check - \$305 Inspection - \$145

REF #: S-0584	TITLE: FLAMMABLE LIQUID STORAGE-RENEWAL
<u>CURRENT FEE</u> Fixed Fee of \$205	<u>RECOMMENDED FEE</u> \$215

REF #: S-0588	TITLE: CCR TITLE 19-PLACES: ASSMBLY/CHURCH
<u>CURRENT FEE</u> Fixed Fee of \$275	<u>RECOMMENDED FEE</u> \$290

REF #: S-0592	TITLE: CCR TITLE 19-RES'L CARE FACILITY
<u>CURRENT FEE</u> \$140 per hour, one-hour minimum	<u>RECOMMENDED FEE</u> \$145 for the 1st hour plus \$36 for each additional 15 minutes

REF #: S-0596	TITLE: CCR TITLE 19-COM'L CARE FACILITY
<u>CURRENT FEE</u> \$140 per hour, one-hour minimum	<u>RECOMMENDED FEE</u> \$145 for the 1st hour plus \$36 for each additional 15 minutes

REF #: S-0600	TITLE: FIRE INSP/PMT RES CARE FACILITY(6+)
<u>CURRENT FEE</u> Fixed Fee of \$415	<u>RECOMMENDED FEE</u> \$145 for the 1st hour plus \$36 for each additional 15 minutes

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0604

TITLE: HAZARDOUS MATERIALS PERMIT

CURRENT FEE

\$430 - Initial Plan Check and Inspection
\$290 - Annual Renewal of Permit to Operate

RECOMMENDED FEE

INITIAL:
Plan Check - \$230
Inspection - \$330

RENEWAL:
Inspection - \$330

REF #: S-0608

TITLE: GREEN WASTE OPERATIONS

CURRENT FEE

\$690 - Initial Permit Issuance
\$345 - Annual Permit Renewal

RECOMMENDED FEE

INITIAL:
Plan Check - \$305
Inspection - \$290

RENEWAL:
Inspection - \$290

REF #: S-0612

TITLE: FIRE P.CK/ INSP-HIGH PILED STORAGE

CURRENT FEE

\$155 per hour of plan check with a 2-hour minimum and \$140 for the first inspection plus \$70 for each additional inspection charged against an initial deposit determined by staff.

RECOMMENDED FEE

Plan Check - \$305
Inspection - \$145 for the 1st inspection plus \$70 for each additional inspection

REF #: S-0616

TITLE: FIRE P.CK/INSP-HIGH HAZARD STORAGE

CURRENT FEE

\$155 per hour of plan check with a 2-hour minimum and \$140 for the first inspection plus \$70 for each additional inspection charged against an initial deposit determined by staff.

RECOMMENDED FEE

Plan Check - \$305
Inspection - \$145 for the 1st inspection plus \$70 for each additional inspection

REF #: S-0620

TITLE: FIRE INSPECTION-SPECIAL EVENT

CURRENT FEE

Fixed Fee of \$140

RECOMMENDED FEE

\$145

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-0624

TITLE: FIRE TECHNICAL RSCH.OR CONSULT.SVC.

CURRENT FEE

\$140 per hour

RECOMMENDED FEE

\$145 for the 1st hour plus \$36 for each additional 15 minutes

REF #: S-0628

TITLE: REVIEW FIRE PLAN REV./MISC.PLN.CK.

CURRENT FEE

\$155 per hour for plan checking charged against an initial deposit determined by staff.

RECOMMENDED FEE

\$150 for the 1st hour plus \$38 for each additional 15 minutes charged against an initial deposit determined by staff. Plus Finance deposit surcharge - S-4180.

REF #: S-0632

TITLE: FIRE INSP-BUS.LIC./ CERT. OF OCCUP.

CURRENT FEE

Fixed Fee of \$140

RECOMMENDED FEE

\$145

REF #: S-0636

TITLE: PRELIMINARY FIRE PREVENTION REVIEW

CURRENT FEE

Fixed Fee of \$140

RECOMMENDED FEE

\$145

REF #: S-0640

TITLE: FIRE FLOW TEST OVERSIGHT

CURRENT FEE

Fixed Fee of \$140

RECOMMENDED FEE

\$145

REF #: S-0644

TITLE: FIRE 2ND RE-INSPECTION SERVICE

CURRENT FEE

Fixed Fee of \$105 per reinspection

RECOMMENDED FEE

\$110 per reinspection

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1005

TITLE: TEMPORARY BANNER/FLAG PERMIT

CURRENT FEE

Fixed Fee of \$55 per application

RECOMMENDED FEE

\$75 per application

REF #: S-1008

TITLE: CONSTRUCTION TRAILER OCCUPANCY PMT

CURRENT FEE

Fixed Fee of \$625 per application

RECOMMENDED FEE

\$615 per application

REF #: S-1011

TITLE: TREE REMOVAL REVIEW & PERMIT

CURRENT FEE

Fixed Fee of \$575 per application

RECOMMENDED FEE

\$610 per application

REF #: S-1014

TITLE: TEMPORARY RV PARKING PERMIT

CURRENT FEE

Fixed Fee of \$27

RECOMMENDED FEE

\$34 based on 12% cost recovery

REF #: S-1020

TITLE: GENERAL PLAN AMENDMENT REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$10,600.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$14,500. Plus Finance deposit surcharge - S-4180.

REF #: S-1023

TITLE: ZONE CHANGE REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$8,400.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$11,800. Plus Finance deposit surcharge - S-4180.

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1026

TITLE: DEVELOPMENT CODE AMENDMENT REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$7,900.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$8,800. Plus Finance deposit surcharge - S-4180.

REF #: S-1029

TITLE: MINOR CONDIT'L USE PMT-ABC LICENSE

CURRENT FEE

Fixed Fee of \$3,735

RECOMMENDED FEE

\$3,905

REF #: S-1032

TITLE: ALCOHOLIC BEVERAGE CONTROL LETTER

CURRENT FEE

Fixed Fee of \$1,650

RECOMMENDED FEE

Staff recommends deleting this fee as the work is covered by S-1029.

REF #: S-1035

TITLE: CONDITIONAL USE PERMIT REVIEW-MAJOR

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$12,300. (Not part of a tract map or parcel map application.) For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$13,900. (Not part of a tract map or parcel map application.) For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director. +S-4180

REF #: S-1038

TITLE: MINOR VARIANCE REVIEW

CURRENT FEE

Fixed Fee of \$2,715

RECOMMENDED FEE

\$2,370

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1041

TITLE: MAJOR VARIANCE REVIEW

CURRENT FEE

Fixed Fee of \$5,525

RECOMMENDED FEE

\$4,995

REF #: S-1044

TITLE: HOME OCCUPATION PERMIT REVIEW

CURRENT FEE

Fixed Fee of \$134 per permit based on 50% recovery of costs.

RECOMMENDED FEE

\$119 per permit based on 50% recovery of costs.

REF #: S-1047

TITLE: SPECIFIC PLAN REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$37,700. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$39,800. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director. Plus Finance deposit surcharge - S-4180.

REF #: S-1050

TITLE: SPECIFIC PLAN REVISION REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$17,900. (Not part of a tract map or parcel map application.)

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$21,000. (Not part of a tract map or parcel map application.) Plus Finance deposit surcharge - S-4180.

REF #: S-1053

TITLE: DESIGN REVIEW PERMIT-MINOR

CURRENT FEE

Fixed Fee of \$3,965

RECOMMENDED FEE

\$5,310

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1056

TITLE: DESIGN REVIEW PERMIT-MAJOR

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special eqpt. or supplies, other state or county fees applicable charged against an initial deposit of \$9,900. (Applicable when project does not require separate CUP approval.) For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special eqpt. or supplies, other state or county fees applicable charged against an initial deposit of \$9,000. (Applicable when project does not require separate CUP approval.) For less complex projects per the Project Review Committee (PRC), the initial deposit may be reduced by the Community Development Director. Plus Finance deposit surcharge - S-4180.

REF #: S-1059

TITLE: ANNEXATION REQUEST REVIEW (TO CITY)

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$16,300. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$15,500. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director. Plus Finance deposit surcharge - S-4180.

REF #: S-1062

TITLE: ENVIRONMENTAL IMPACT REPORT REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit equal to the total EIR contract amount.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit equal to the total EIR contract amount. Plus Finance deposit surcharge - S-4180.

REF #: S-1065

TITLE: INITIAL STUDY

CURRENT FEE

Fixed Fee of \$4,750

RECOMMENDED FEE

\$5,130

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1068

TITLE: TENTATIVE TRACT MAP REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$17,900. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$17,900. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director. Plus Finance deposit surcharge - S-4180.

REF #: S-1071

TITLE: ENTITLEMENT EXTENSION

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, charged against an initial deposit of \$4,800.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, charged against an initial deposit of \$5,200. Plus Finance deposit surcharge - S-4180.

REF #: S-1074

TITLE: TENTATIVE PARCEL MAP REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$8,000.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$9,000. Plus Finance deposit surcharge - S-4180.

REF #: S-1077

TITLE: DEVELOPMENT AGREEMENT REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$10,000 plus an estimate of the City Attorney's time. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$11,900 plus an estimate of the City Attorney's time. For projects that are deemed to be less complex after review by the Project Review Committee (PRC), the amount of the initial deposit may be reduced accordingly by the Community Development Director. Plus S-4180.

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1080

TITLE: DIF DEFERRAL PROCESSING

CURRENT FEE

Fixed Fee of \$375 per agreement for the first five agreements. No additional charge for subsequent agreements if they are turned in with the first five agreements at time of payment.

RECOMMENDED FEE

Staff recommends deleting this service as it is not performed.

REF #: S-1086

TITLE: LOT LINE ADJUSTMENT REVIEW

CURRENT FEE

Fixed Fee of \$2,455

RECOMMENDED FEE

\$2,720

REF #: S-1089

TITLE: SIGN PLAN PROGRAM REVIEW

CURRENT FEE

Fixed Fee of \$2,470

RECOMMENDED FEE

\$3,140

REF #: S-1092

TITLE: SPECIAL EVENT PERMIT REVIEW-MINOR

CURRENT FEE

Special Event Permit - \$0
City required services for the event will be billed at the RCS "fully burdened" Hourly Rate for all personnel involved.

RECOMMENDED FEE

Special Event Permit - \$0
City required services for the event will be billed at the RCS "fully burdened" Hourly Rate for all personnel involved.

REF #: S-1095

TITLE: SPECIAL EVENT PERMIT REVIEW-MAJOR

CURRENT FEE

Special Event Permit - \$0
City required services for the event will be billed at the RCS "fully burdened" Hourly Rate for all personnel involved.

RECOMMENDED FEE

Special Event Permit - \$0
City required services for the event will be billed at the RCS "fully burdened" Hourly Rate for all personnel involved.

REF #: S-1101

TITLE: PARCEL MERGER REVIEW

CURRENT FEE

Fixed Fee of \$1,830

RECOMMENDED FEE

\$1,420

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1107

TITLE: STAFF REVIEW PERMIT

CURRENT FEE

Fixed Fee of \$53

RECOMMENDED FEE

\$100 based on 11% cost recovery

REF #: S-1110

TITLE: REV.TO CONDITIONS OF APPROVAL-PLNG.

CURRENT FEE

Fixed Fee of \$1,770

RECOMMENDED FEE

\$1,935

REF #: S-1116

TITLE: SIGN PERMIT (CODE REVIEW)

CURRENT FEE

Fixed Fee of \$160 per permit. If change in the sign copy, the cost is 25% of the permit.

RECOMMENDED FEE

Fixed Fee of \$225 per permit. If change is just sign copy, the cost is \$57 (25%)

REF #: S-1119

TITLE: PROPERTY INFORMATION PREPARATION

CURRENT FEE

First 15 minutes free/month with charges thereafter at the RCS "fully burdened" hourly rate in 15 minute intervals, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.

RECOMMENDED FEE

Staff recommends deleting this service as it is not being used.

REF #: S-1122

TITLE: APPEAL OF P.C. DECISION TO COUNCIL

CURRENT FEE

Fixed Fee of \$248 - for owner-occupied single family dwelling in Highland or no personal financial involvement in project. (10% recovery)

All Others:

Fixed Fee of \$2,475 for a Planning issue
Fixed Fee of \$815 for an Engineering issue.

RECOMMENDED FEE

Fixed Fee of \$330 - for Highland residents or persons with no personal financial involvement in project. (10% recovery)

All Others:

Fixed Fee of \$3,295 for a Planning issue
Fixed Fee of \$885 for an Engineering issue.

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1130

TITLE: SMARA ANNUAL REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,800 or as determined by the Director of Community Development.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$2,200 or as determined by the Director of Community Development. Plus Finance deposit surcharge - S-4180.

REF #: S-1135

TITLE: HISTORIC/CULTURAL SITE DESIGNATION

CURRENT FEE

Fixed Fee of \$1,900 per review.

RECOMMENDED FEE

\$2,220 per review.

REF #: S-1140

TITLE: OUTDOOR DISPLAY PERMIT

CURRENT FEE

\$55 per Permit

RECOMMENDED FEE

\$75 per Permit

REF #: S-1145

TITLE: RESIDENTIAL PARKING PERMIT

CURRENT FEE

Fixed Fee of \$35 per permit

RECOMMENDED FEE

\$50 per permit based on 44% cost recovery

REF #: S-1191

TITLE: STAFF DECISION APPEAL REVIEW

CURRENT FEE

Fixed Fee of \$93 - for owner-occupied single family dwelling in Highland or no personal financial involvement in project. (10% recovery)
Fixed Fee of \$930 - all other Planning appeals (100% recovery)
Fixed Fee of \$390 - all other Engineering appeals (100% recovery)

RECOMMENDED FEE

Fixed Fee of \$110 - for Highland residents or persons with no personal financial involvement in project. (10% recovery)
Fixed Fee of \$1,100 - all other Planning appeals (100% recovery)
Fixed Fee of \$400 - all other Engineering appeals (100% recovery)

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1200

TITLE: GRADING PLAN CHECK-ROUGH

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$7,900 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$5,100 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1204

TITLE: GRADING PLAN CHECK-PRECISE

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$6,000 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$3,600 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1208

TITLE: GRADING PLAN REVISION-PRECISE

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,100 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,100 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1212

TITLE: GRADING INSPECTION-ROUGH

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$7,700 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$7,900 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1216

TITLE: GRADING INSPECTION-PRECISE

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$4,100 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$3,800 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1220

TITLE: WALL INSPECTION

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,800 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$2,000 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1224

TITLE: GROVE REMOVAL REVIEW & PERMIT

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$2,300 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$2,600 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1228

TITLE: IMPORT PLAN REVIEW AND INSPECTION

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,900 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$2,100 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1230

TITLE: CERTIFICATE OF COMPLIANCE REVIEW

CURRENT FEE

Fixed Fee of \$640

RECOMMENDED FEE

\$910

REF #: S-1231

TITLE: REV.TO CONDITIONS OF APPROVAL-ENG.

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,400 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,500 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1232

TITLE: FINAL TRACT MAP REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$8,500 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$7,000 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1236

TITLE: FINAL PARCEL MAP REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$4,300 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$3,800 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1240

TITLE: FINAL/PARCEL MAP REVISION

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,800 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,800 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1244

TITLE: ENGINEERING PLAN REVISION

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,500 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,600 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1248

TITLE: PUBLIC/STREET IMPROVEMENT PLAN CHK.

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$22,600 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$6,900 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1252

TITLE: DRAINAGE IMPROVEMENT PLAN CHECK

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$6,300 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$5,300 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1256

TITLE: LEGAL DESCRIPTION REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$3,300. Fee covers review of legal description by City for single lot residence. (Not part of a tract map or parcel map application.)

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$3,000. Fee covers review of legal description by City for single lot residence. (Not part of a tract map or parcel map application.) Plus Finance deposit surcharge - S-4180.

REF #: S-1260

TITLE: LEGAL DESCRIPTION PREPARATION

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$3,600. Fee covers preparation of legal description by City for single lot residence. (Not part of a tract map or parcel map application.)

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$2,600. Fee covers preparation of legal description by City for single lot residence. (Not part of a tract map or parcel map application.) Plus Finance deposit surcharge - S-4180.

REF #: S-1264

TITLE: RETAINING WALL CALCULATION REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$2,000 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,900 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1268

TITLE: RIGHT-OF-WAY ENCROACHMENT REQUEST

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,100 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,100 or as determined by the Director of Public Works plus the Finance deposit surcharge - S-4180. Amounts determined to be \$1,100 and less will be a fixed fee of \$1,100.

REF #: S-1272

TITLE: EXCAV.INSP.-IN EXISTING STREETS

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$800 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$800 or as determined by the Director of Public Works plus the Finance deposit surcharge - S-4180. Amounts determined to be \$800 and less will be a fixed fee of \$800.

REF #: S-1276

TITLE: EXCAV.INSP.-WITHIN NEW DEVELOPMENT

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$800 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$800 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1280

TITLE: PUBLIC WKS.CONSTRUCTION INSPECTION

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$25,000 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$22,000 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1284

TITLE: TRAFF.CONTROL PLAN REV.& INSPECTION

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,700 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,700 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1288

TITLE: STREET LIGHTING SYSTEM PLAN CHECK

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$11,800 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$7,700 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1292

TITLE: ST.LIGHTING SYS.CONSTRUCTION INSP.

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$22,900 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$22,300 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1296

TITLE: OVERSIZED/OVERWEIGHT VEH.PMT.REVIEW

CURRENT FEE

Fixed Fee of \$16 - Single trip permit (fee set by State)
Fixed Fee of \$90 - Annual permit (fee set by State)
Deposit of \$500 - Special services such as engineering investigator, escort, tree trimming, etc.

RECOMMENDED FEE

Fixed Fee of \$16 - Single trip permit (fee set by State)
Fixed Fee of \$90 - Annual permit (fee set by State)
Deposit of \$500 - Special services such as engineering investigaton, escort, tree trimming, etc.

REF #: S-1300

TITLE: STREET VACATION-SUMMARY

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$2,700 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$2,800 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1304

TITLE: STREET VACATION-FULL

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$4,000 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$3,700 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1308

TITLE: SMALL WIRELESS FAC. IN PUBLIC ROW

CURRENT FEE

Flat Fee of \$660

RECOMMENDED FEE

\$670

REF #: S-1312

TITLE: ANNEXATION PROCESS'G (TO DISTRICTS)

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,100 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,600 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1316

TITLE: BOND PROCESSING-SWR/WTR/STR/GRDG

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,100 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,200 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1320

TITLE: BOND PROCESSING-LANDSCAPE

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$900 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$1,000 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1324

TITLE: PROFESSIONAL REPORT REVIEW

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$5,400 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$4,500 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1328

TITLE: WQMP REVIEW & INSPECTION

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$9,200 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$6,100 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-1332

TITLE: GIS MAP UPDATE

CURRENT FEE

See comment under Suggested Fee.

RECOMMENDED FEE

Staff recommends deleting this service as it is no longer provided.

REF #: S-1336

TITLE: MICROFILMING OF MAPS AND PLANS

CURRENT FEE

Fixed Fee of \$105 per project phase plus \$2 per sheet of map/plan. (Revenues and costs exclude "per sheet" information.)

RECOMMENDED FEE

Fixed Fee of \$125 per project phase plus \$2 per sheet of map/plan. (Revenues and costs exclude "per sheet" information.)

REF #: S-1348

TITLE: NPDES INSPECTION

CURRENT FEE

\$180 - Commercial
\$355 - Industrial
\$355 - WQMP (Water Quality Management Plan)

Note: The fee includes one initial inspection and two follow-up inspections. Any additional inspections required thereafter will be subject to a new fee.

RECOMMENDED FEE

\$195 - Commercial
\$390 - Industrial
\$390 - WQMP (Water Quality Management Plan)

Note: The fee includes one initial inspection and two follow-up inspections. Any additional inspections required thereafter will be subject to a new fee.

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-1352

TITLE: DIF CREDIT APPLICATION PROCESSING

CURRENT FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$3,500 or as determined by the Director of Public Works.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all City and Contract personnel involved, plus any out-of-pocket expenses, special equipment or supplies, charged against an initial deposit of \$4,100 or as determined by the Director of Public Works. Plus Finance deposit surcharge - S-4180.

REF #: S-2006

TITLE: COM'L REGULATORY APPLICATION REV.

CURRENT FEE

Fixed Fee of \$310

RECOMMENDED FEE

\$360

REF #: S-2010

TITLE: REGULATORY LICENSE RENEWAL PROC'G

CURRENT FEE

Annual - Fixed Fee of \$50

RECOMMENDED FEE

\$40 annually

REF #: S-2014

TITLE: REGULATORY LICENSE-INFO.CHANGE

CURRENT FEE

\$35 - Change of owner and/or business name change
\$90 - Change of location

RECOMMENDED FEE

\$70 - Change of owner and/or business name change
\$210 - Change of location

REF #: S-2018

TITLE: REGULATORY LICENSE-BOOTH RENTAL

CURRENT FEE

Fixed Fee of \$65

RECOMMENDED FEE

\$110

REF #: S-2022

TITLE: REGULATORY LICENSE-MOBILE VENDOR

CURRENT FEE

Annual - Fixed Fee of \$175 plus an additional \$120 if a mobile water user plus the cost of fingerprinting (currently \$34)

RECOMMENDED FEE

Annual - Fixed Fee of \$345, plus an additional \$130 if a mobile water user, plus the cost of fingerprinting

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-2026

TITLE: REGULATORY LICENSE-DELINQUENT

CURRENT FEE

\$25 per notice
\$50 per visit

RECOMMENDED FEE

\$35 per notice
\$60 per visit

REF #: S-2030

TITLE: SOLICITING/PEDDLING PERMIT

CURRENT FEE

Fixed Fee of \$175 plus the cost of fingerprinting (currently \$34)

RECOMMENDED FEE

\$255 plus the cost of fingerprinting

REF #: S-2038

TITLE: RES'L RENTAL ENHANCEMENT PROG.LIC.

CURRENT FEE

Fixed Fee of \$120

RECOMMENDED FEE

\$150

REF #: S-2042

TITLE: REGULATORY LICENSE-OUT OF CITY

CURRENT FEE

Fixed Fee of \$180

RECOMMENDED FEE

Fixed Fee of \$60

REF #: S-2046

TITLE: BUSINESS REGULATION (MAJOR)

CURRENT FEE

Initial Fixed Fee of \$380
Annual Renewal Fixed Fee of \$310

RECOMMENDED FEE

Initial Fee - \$465
Annual Renewal - \$390

REF #: S-2050

TITLE: BUSINESS REGULATION (MINOR)

CURRENT FEE

Fixed Fee of \$175 plus the cost of fingerprinting (currently \$34)

RECOMMENDED FEE

\$290 plus the cost of fingerprinting

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-2054

TITLE: FILM PERMIT

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies charged against an initial deposit of \$1,000.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses including contract personnel, special equipment or supplies charged against an initial deposit of \$1,700. Plus Finance deposit surcharge - S-4180.

REF #: S-2058

TITLE: BINGO PERMIT REVIEW

CURRENT FEE

Fixed Fee of \$60 per permit. (Does not include business license fee.)

RECOMMENDED FEE

\$85 per permit. (Does not include business license fee.)

REF #: S-2062

TITLE: BINGO PERMIT RENEWAL

CURRENT FEE

Fixed Fee of \$18

RECOMMENDED FEE

\$20

REF #: S-2066

TITLE: ADMINISTRATIVE CITATION HEARING

CURRENT FEE

Fixed Fee of \$35

RECOMMENDED FEE

\$41 based on a 6% cost recovery

REF #: S-2070

TITLE: FORECLOSED/VACANT PROPERTY REG.

CURRENT FEE

Fixed Fee of \$140 per property per year or fraction thereof

RECOMMENDED FEE

Fixed Fee of \$165 per property per year or fraction thereof

REF #: S-2074

TITLE: YARD AND GARAGE SALE REVIEW

CURRENT FEE

\$10 (paid only at City Hall)
Limited to 3 permits annually

RECOMMENDED FEE

\$13 (payable only at City Hall)
Limited to 3 permits annually

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-2078

TITLE: CITATION SIGN-OFF

CURRENT FEE

\$0 - Resident (0% Recovery)
\$24 - Non resident (50% Recovery)

RECOMMENDED FEE

\$0 - Resident (0% Recovery)
\$32 - Non resident (50% Recovery)

REF #: S-2082

TITLE: NOTICE OF VEHICLE TO BE DISMANTLED

CURRENT FEE

\$45 - Passenger vehicle, leisure craft, single/double axle trailer
\$60 - Commercial vehicle
\$65 - Motor Home

RECOMMENDED FEE

\$65 - Passenger vehicle, leisure craft, single/double axle trailer
\$85 - Commercial vehicle
\$95 - Motor Home

REF #: S-2086

TITLE: LOUD PARTY RESPONSE

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.

REF #: S-2090

TITLE: PARKING ADMINISTRATIVE HEARING REV.

CURRENT FEE

Fixed Fee of \$25 per appeal

RECOMMENDED FEE

Fixed Fee of \$30 per appeal

REF #: S-2094

TITLE: FALSE ALARM RESPONSE-SHERIFF

CURRENT FEE

First Three False Alarms in a 12 month period - no charge
Fourth " " " " - \$ 90
Fifth " " " " - \$185
Sixth or more " " " " - \$370

RECOMMENDED FEE

First Three False Alarms in a 12 month period - no charge
Fourth " " " " - \$100
Fifth " " " " - \$200
Sixth or more " " " " - \$450

REF #: S-2098

TITLE: FALSE ALARM RESPONSE-FIRE

CURRENT FEE

First Two False Alarms in a 12 month period - no charge
Third " " " " - \$ 60
Fourth " " " " - \$120
Fifth or more " " " " - \$180

RECOMMENDED FEE

First Two False Alarms in a 12 month period - no charge
Third " " " " - \$100
Fourth " " " " - \$200
Fifth or more " " " " - \$300

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-3007

TITLE: ANIMAL REGULATION

CURRENT FEE

Unaltered Dog: \$96 for a 1-year license.
Altered Dog: \$24 for a 1-year license, \$54 for a 3-year license.
Senior/Disabled/Veteran Altered Dog: \$12 for a 1-year license, \$36 for a 3-year license.

RECOMMENDED FEE

Unaltered Dog: \$96 for a 1-year license.
Altered Dog: \$24 for a 1-year license, \$54 for a 3-year license.
Senior/Disabled/Veteran Altered Dog: \$12 for a 1-year license, \$36 for a 3-year license.

REF #: S-3014

TITLE: PRIVATE PROPERTY AUTO ABATEMENT

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.

REF #: S-3021

TITLE: VEHICLE ABATEMENT APPEALS PROCESS'G

CURRENT FEE

Fixed Fee of \$400 per Appeal

RECOMMENDED FEE

Fixed Fee of \$465 per Appeal

REF #: S-3028

TITLE: STORAGE IMPOUND RELEASE PROCESSING

CURRENT FEE

Fixed Fee of \$280 per Vehicle

RECOMMENDED FEE

Fixed Fee of \$400 per Vehicle

REF #: S-3035

TITLE: NUISANCE ABATEMENT HEARING

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.

REF #: S-3056

TITLE: REFUSE EXEMPTION PERMIT

CURRENT FEE

Fixed Fee of \$30 per exemption

RECOMMENDED FEE

Fixed Fee of \$30 per exemption

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-3063

TITLE: EMERGENCY SERVICES TO DEVELOPERS

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.

REF #: S-4008

TITLE: RETURNED CHECK PROCESSING

CURRENT FEE

\$22 plus bank charges

RECOMMENDED FEE

\$23 plus bank charges

REF #: S-4019

TITLE: RECORDS RESEARCH SERVICE

CURRENT FEE

First 15 minutes free/month with charges thereafter at the RCS "fully burdened" hourly rate in 15 minute intervals, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.

RECOMMENDED FEE

First 15 minutes free/month with charges thereafter at the RCS "fully burdened" hourly rate in 15 minute intervals, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.

REF #: S-4030

TITLE: DOCUMENT PRINTING & COPYING

CURRENT FEE

Simple hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.

RECOMMENDED FEE

Simple hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable.

REF #: S-4041

TITLE: COPYING SERVICE

CURRENT FEE

\$.25 for each page. \$2.00 per page for Engineering copies.

RECOMMENDED FEE

\$.35 for each page.

REF #: S-4063

TITLE: DOCUMENT CERTIFICATION

CURRENT FEE

\$38 per certification per document plus copying services

RECOMMENDED FEE

\$42 per certification per document plus copying services

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-4074

TITLE: CD/AUDIO TAPE COPYING SERVICE

CURRENT FEE

Only the cost of tape/CD

RECOMMENDED FEE

Only the cost of tape/CD

REF #: S-4085

TITLE: CANDIDATE FILING ASSISTANCE

CURRENT FEE

Deposit of \$25 refundable upon submission of final papers.
(Election Code 10228 mandates a \$25 maximum)

RECOMMENDED FEE

Deposit of \$25 refundable upon submission of final papers.
(Election Code 10228 mandates a \$25 maximum)

REF #: S-4096

TITLE: DELINQUENT REFUSE LIEN ADMIN.

CURRENT FEE

Fixed Fee of \$190

RECOMMENDED FEE

Staff recommends deleting this service as it is no longer provided.

REF #: S-4107

TITLE: LIEN RELEASE

CURRENT FEE

Fixed Fee of \$45 Plus Notary Fee (currently \$15) and County Recorder Fee (currently \$20)

RECOMMENDED FEE

Fixed Fee of \$200 Plus Notary Fee (currently \$15) and County Recorder Fee (currently \$20)

REF #: S-4118

TITLE: REQUESTED STUDY SESSION PREPARATION

CURRENT FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$600.

RECOMMENDED FEE

RCS "fully burdened" hourly rate for all personnel involved, plus any out-of-pocket expenses for contract personnel, special equipment or supplies, other state or county fees applicable charged against an initial deposit of \$660. Plus Finance deposit surcharge - S-4180.

REF #: S-4129

TITLE: PASSPORT SERVICE

CURRENT FEE

Maximum authorized by the State Department (currently \$35) plus any State fees, if applicable

RECOMMENDED FEE

Maximum authorized by the State Department (currently \$35) plus any State fees, if applicable

**CITY OF HIGHLAND, CALIFORNIA
FEE COMPARISON REPORT
FISCAL YEAR 2025-2026 BUDGET**

REF #: S-4140

TITLE: NOTARY PUBLIC SERVICE

CURRENT FEE

Fixed Fee of \$15 per Notarized form - Maximum Allowed by State

RECOMMENDED FEE

Fixed Fee of \$15 per Notarized form - Maximum Allowed by State

REF #: S-4162

TITLE: INITIATIVE-NOTICE OF INTENT

CURRENT FEE

\$200 (maximum per Election Code Sec.9202)

RECOMMENDED FEE

\$200 (maximum per Election Code Sec.9202)

REF #: S-4173

TITLE: DELINQUENT PENALTY RECEIVABLES

CURRENT FEE

Fixed Fee of \$55 per receivable

RECOMMENDED FEE

Fixed Fee of \$55 per receivable (Amount over the cost is a fine charged against the customer.)

REF #: S-4180

TITLE: DEPOSIT SURCHARGE

CURRENT FEE

None

RECOMMENDED FEE

1.5% of the deposit or \$85 whichever is greater

REF #: S-4184

TITLE: CREDIT CARD CHARGE RECOVERY

CURRENT FEE

Visa, MasterCard & Discover Credit or Debit Card - \$1.50 for payments less than \$50; Payments greater than \$50 are 2.49% of the payment amount

American Express Credit Card - 3.5% of the payment amount plus \$1.50

RECOMMENDED FEE

Visa, MasterCard & Discover Credit or Debit Card - \$1.50 for payments less than \$50; Payments greater than \$50 are 2.49% of the payment amount

American Express Credit Card - 3.5% of the payment amount plus \$1.50