

RESOLUTION NO. OBSARDA2015-006

A RESOLUTION OF THE OVERSIGHT BOARD OF DIRECTORS FOR THE SUCCESSOR AGENCY TO THE HIGHLAND REDEVELOPMENT AGENCY APPROVING A PROPOSED ADMINISTRATIVE BUDGET FOR THE SIX-MONTH FISCAL PERIOD FROM JANUARY 1, 2016 THROUGH JUNE 30, 2016 AND TAKING CERTAIN RELATED ACTIONS

RECITALS:

A. Pursuant to Health and Safety Code Section 34177(j), the Successor Agency to the Highland Redevelopment Agency (the "Successor Agency") must prepare a proposed administrative budget for each six-month fiscal period (commencing each January 1 and July 1) and submit each proposed administrative budget to the Oversight Board for the Successor Agency (the "Oversight Board") for approval.

B. There has been presented to this Board for approval a proposed administrative budget for the Successor Agency for the six-month fiscal period from January 1, 2016 through June 30, 2016 ("Administrative Budget 15-16B").

NOW, THEREFORE, THE OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY TO THE HIGHLAND REDEVELOPMENT AGENCY HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:

Section 1. The above recitals are true and correct and are a substantive part of this Resolution.

Section 2. The Oversight Board hereby approves the proposed Administrative Budget 15-16B substantially in the form attached hereto as Exhibit A.

Section 3. The staff of the Successor Agency is hereby directed to provide the State Department of Finance ("DOF") written notice and information regarding the action taken by the Oversight Board in Section 2 of this Resolution. Such notice and information shall be provided by electronic means and in a manner of DOF's choosing.

Section 4. The officers of the Oversight Board and staff of the Successor Agency are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable to effectuate this Resolution.

PASSED, APPROVED AND ADOPTED this 1st day of October, 2015.


Larry McCallon
Chair

ATTEST:


Betty Hughes, MMC
Secretary

EXHIBIT A

**SUCCESSOR AGENCY TO THE HIGHLAND REDEVELOPMENT AGENCY
ADMINISTRATIVE BUDGET
(January 1, 2016 through June 30, 2016)**

Administrative Budget January 1, 2016 - June 30, 2016

Staff:	Total	Jul	Aug	Sep	Oct	Nov	Dec
City Manager	9,214	1,536	1,536	1,536	1,536	1,536	1,536
Director of Administrative Services	30,423	5,071	5,071	5,071	5,071	5,071	5,071
Senior Accountant	7,527	1,255	1,255	1,255	1,255	1,255	1,255
Public Works Director	1,637	273	273	273	273	273	273
Asst. Public Works Director	1,417	236	236	236	236	236	236
Community Development Director	29,423	4,904	4,904	4,904	4,904	4,904	4,904
Economic Development Specialist	17,546	2,924	2,924	2,924	2,924	2,924	2,924
City Clerk	4,358	726	726	726	726	726	726
Administrative Asstistant I	1,455	243	243	243	243	243	243
	<u>103,000</u>	<u>17,167</u>	<u>17,167</u>	<u>17,167</u>	<u>17,167</u>	<u>17,167</u>	<u>17,167</u>
Operations & Materials:							
Postage	-	-	-	-	-	-	-
Office Supplies (agendas)	-	-	-	-	-	-	-
SARDA/OB Training	-	-	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Contract Services:							
Attorney Services	10,000	1,667	1,667	1,667	1,667	1,667	1,667
Urban Futures, Inc.	3,000	500	500	500	500	500	500
US Bank	3,000	500	500	500	500	500	500
Willdan-Arbitrage	6,000	1,000	1,000	1,000	1,000	1,000	1,000
	<u>22,000</u>	<u>3,667</u>	<u>3,667</u>	<u>3,667</u>	<u>3,667</u>	<u>3,667</u>	<u>3,667</u>
Total Budget	<u><u>125,000</u></u>	<u><u>20,833</u></u>	<u><u>20,833</u></u>	<u><u>20,833</u></u>	<u><u>20,833</u></u>	<u><u>20,833</u></u>	<u><u>20,833</u></u>

Hourly rates for staff are from the Adopted Budget 2015-2017.

These rates include: salaries, benefits, over-head, fixed assets & building occupancy charges.

This administrative budget does not include projects relating to bond proceeds or housing projects.

Source of payment is from the ROPS 2015-2016B lines 5, 7, 10, 11, 14, 15 & 23.

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)
CITY OF HIGHLAND)

I, BETTY HUGHES, Secretary of the Oversight Board of the Successor Agency to the Highland Redevelopment Agency of the City of Highland, California, do hereby certify Oversight Board of the Successor Agency to the Redevelopment Agency Resolution No. OBSARDA2015-006 was duly and regularly adopted by the Oversight Board of the Successor Agency to the Highland Redevelopment Agency, Highland, California, at a special meeting thereof held on the 1st day of October, 2015, by the following vote:

AYES: Haller, Huff, Mainez, McCallon, Saks
NOES: None
ABSTAIN: None
ABSENT: Christakos, Henry



BETTY HUGHES, MMC
SECRETARY