

**MINUTES
CITY COUNCIL REGULAR MEETING
FEBRUARY 22, 2022**

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Grant Reader, Community Cross Church, and the Pledge of Allegiance was led by Council Member Timmer.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

CITY COUNCIL PUBLIC HEARING – REDISTRICTING

Mayor McCallon opened the public hearing.

City Clerk Hughes stated this is the last public hearing of the four that are required by law. At the last public hearing on January 11, NDC's presentation showed the current population is 57,232. Each district population should be roughly 11,446. Current law allows no more than a 10% deviation. The current deviation is 7.03%, therefore, the current district map is considered balanced based on the criteria of the California Voting Rights Act. The City did not receive any draft maps from the public, and no public comment was received. City Council's direction was to bring forth a draft resolution adopting the current district map. The proposed map of the district boundaries was published on the City's redistricting webpage on February 11. The City has not received any draft maps from the public or any public input regarding the redistricting process. If a member of the public submits any maps at this public hearing, they will need to be considered by the Council. At this time, she will turn it over to our consultant, Todd Tatum of National Demographics Corporation, for his presentation.

Todd Tatum, National Demographics Corporation, stated good evening, everyone. Again, thank you, City Clerk Hughes for the introduction. He is going to share his screen now. Like City Clerk Hughes stated, this is our fourth and final hearing. Again, the deadline for adoption is April 17, 2022. Just a quick review of how we got here. We followed the three categories, the federal laws, which are equal population, followed the federal Voting Rights Act and no racial gerrymandering. We followed number two, the California criteria for cities which are now in ranked order. Number one, geographically contiguous districts; number two, try to keep undivided neighborhoods and communities of interest; number three, easily identifiable boundaries; and number four, keep the districts compact.

Also, a reminder that it is prohibited to favor or discriminate against any political party. The third other traditional redistricting principles that we followed were using every effort to minimize voters shifted to different election years, respect voters' choices, and continuity in office. Look for any future population growth that we should know about, and we want to do our best to preserve the core existing districts. Luckily, you had a balanced map, as City Clerk Hughes said, so all of those principles were followed when you adopted this map, so it was easy to come back and declare your map balanced. Again, your total population was 57,232 and each district should have roughly 11,446 people. You have a current deviation across all districts of 7.03% and the maximum allowed is 10%. Once again, we have reached the end of our work here with the public hearing. He asks now if you have any questions and look forward to the introduction of the resolution to adopt the map.

Mayor McCallon asked does Council have any questions from the Council? Madam Clerk, have we received any public comment?

City Clerk Hughes stated we have not.

Mayor McCallon stated is there anyone in the audience who wishes to speak either in favor or against or present a map to the Council? Seeing none, he will go ahead and close the public hearing and bring it back to the Council for action.

City Clerk Hughes stated before you is a resolution for Council's consideration and adoption. Again, all necessary public hearings and opportunities for public testimony and written comment have been conducted in compliance with state law and the Highland Municipal Code. This concludes staff's presentation.

A MOTION was made by Mayor Pro Tem Lilburn, seconded by Council Member Solano, to adopt Resolution No. 2022-006 establishing Council Member district boundaries. Motion carried, 5-0.

RESOLUTION NO. 2022-006

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ADOPTING A REDISTRICTING MAP FOR THE CITY OF
HIGHLAND PURSUANT TO ELECTIONS CODE SECTION 21600 ET SEQ.

REPORT FROM CLOSED SESSION

City Attorney Marroquin stated Council met pursuant to Government Code Section 54956.9(d)(4) potential litigation. The Council granted approval to initiate a legal action. The action, defendants and any particulars shall, once formally commenced, be disclosed to anyone that inquires but that won't be disclosed at this time.

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

Jody Scott spoke regarding her concerns to the flow of traffic, heading east on Base Line in relation to the freeway improvement project.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

2. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
3. Minutes – February 8, 2022 City Council Special Meeting
Approved the Minutes as submitted.
4. Minutes – February 8, 2022 City Council Regular Meeting
Approved the Minutes as submitted.
5. Claim Consideration – Ophelia Adame
Rejected claim.
6. Claim Consideration – Annamarie Hidalgo
Rejected claim.
7. Claim Consideration – Wawanesa as Subrogee of Annamarie Hidalgo
Rejected claim.
8. Warrant Register
Approved Warrant Register No. 738 for February 22, 2022, in the amount of \$1,568,398.33 and Payroll of \$104,150.20.
9. Treasurer’s Report for January 2022
Received and filed Treasurer’s Report for January 2022.

- 10. Resolution No. 2022-007 Implementing on July 1, 2022, a 5% Across-the-Board Adjustment for All Employees (Except Interns)
Approved Resolution No. 2022-007 implementing on July 1, 2022, a 5% across-the-board adjustment for all employees (except interns) and amending Section 2 of Resolution No. 2021-020.

RESOLUTION NO. 2022-007
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, AMENDING RESOLUTION NO. 2021-020
ESTABLISHING EMPLOYEE SALARIES

- 11. San Bernardino County Municipal Separate Storm Sewer System – National Pollution Discharge Elimination System (NPDES) Common Interest, Joint Defense, and Confidentiality Agreement Among Permittees
Authorized the Mayor to execute the San Bernardino County Municipal Separate Storm Sewer System – National Pollution Discharge Elimination System (NPDES) Common Interest, Joint Defense, and Confidentiality Agreement Among Permittees on behalf of the City of Highland.

CITY COUNCIL PUBLIC HEARING

No public hearing.

CITY COUNCIL LEGISLATIVE

- 12. All American Asphalt Contract Change Order – Pavement Management Program – Sector E Pavement Rehabilitation (Project str20001)

Public Works Director/City Engineer Zamano gave a brief review of the staff report.

A MOTION was made by Council Member Solano, seconded by Council Member Chavez, to authorize contract change orders up to 20% of the original construction contract with All American Asphalt (AAA) for the Pavement Management Program – Sector E Pavement Rehabilitation Project. Motion carried, 5-0.

- 13. Cooperative Agreement with County of San Bernardino for Pavement Rehabilitation of Pacific Street

Public Works Director/City Engineer Zamano gave a brief review of the staff report.

A MOTION was made by Council Member Solano, seconded by Council Member Chavez, to participate in the joint project with the County where they would be responsible for the design, construction and administration of the project. The Cooperative Agreement between the City and County of San Bernardino for pavement rehabilitation on Pacific Street between Del Rosa Drive and Sterling Avenue will be brought forth at a future City Council meeting. Motion carried, 5-0.

14. City Selection Committee Election – Chair and Vice Chair for the City Selection Committee and Primary Member and Alternate Member for San Bernardino County Local Agency Formation Commission (LAFCO)

City Clerk Hughes gave a brief review of the staff report.

City Council reviewed the candidates for consideration and advised the Mayor.

15. Proposed Resolution Opposing Initiative 21-0042A1

City Clerk Hughes gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem Lilburn, to adopt Resolution No. 2022-008 opposing Initiative 21-0042A1. Motion carried, 5-0.

RESOLUTION NO. 2022-008
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, OPPOSING INITIATIVE 21-0042A1

16. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated just to bring you up to speed on a few items. The City has received three Request for Proposals (RFP) for auditing services, so the Finance Subcommittee will be conducting interviews in March, and we will be bringing that item forward to the City Council in April. At the February 15 Planning Commission meeting, the Commission approved the Design Review Application for the 21-unit market rate apartment complex adjacent to the future Tractor Supply Company store that is west of Church Avenue. The project will consist of two-bedroom units, each with an enclosed garage and carport, outdoor patios, and a lot of architectural treatments. The new 7-11 Mini Mart is open at Greenspot and Boulder. The Council should have received an email today regarding a ribbon cutting ceremony on Friday, February 25 at 1:00 p.m. If you are planning on attending, let City Clerk Hughes know so she can give 7-11 a head count on that. The Tippecanoe Pavement Improvement project that Public Works Director/City Engineer Zamano touched on briefly, this is the second week of the temporary road closure on Tippecanoe Avenue from 3rd Street to 6th Street, which began on Monday, February 14. The contractor has completed the base paving of Tippecanoe Avenue between 5th Street and 6th Street. Traffic for the east/west direction only has been opened at the intersection of Tippecanoe Avenue and 5th Street, but the traffic signal remains on red flash. Weather permitting, the contractor is due to complete the base paving of the remaining segment of Tippecanoe Avenue between 3rd Street and 5th Street this Friday, February 25, and will allow Tippecanoe Avenue to reopen one lane in each direction by 5:00 p.m., but he is not sure how this rain is impacting things, so that might have to be pushed back. Boulder Avenue improvements, construction of this project has been

underway for several months, primarily with curb wraps, slot paving next to the raised curb medians, sound wall, parkway, and median landscape work. Last week the contractor began to install the decorative bridge lighting on Boulder Avenue and City Creek. Installation of the streetlights and parkway lights on Boulder Avenue between City Creek and Greenspot Road will continue this week. The City is coordinating with Edison for the installation of the meters and the streetlights are anticipated to be turned on if we can get the meters from Edison, late March of 2022. Coordination is also underway with East Valley Water District (EVWD) for installation of the irrigation meters. Once the meters are set, the contractor will begin to install the drought tolerant landscape. This project is coming together and is anticipated to be completed by May of 2022. Some good news, we are going to have our first Highland Improvement Team (HIT) back since COVID. Our first HIT will be Saturday, March 19, and it will be the clean-up in anticipation of the Citrus Harvest Festival. We have another HIT scheduled, a community day of service HIT that will happen at Highland Community Park in cooperation with the Church of Jesus Christ of Latter-Day Saints. That will be on May 7, and we will have more details on that, but they are planning a big cleanup and some painting down at the Community Park. July 4 parade, staff is gearing up for that, so we will be ready to go. We are also going to be bringing forward to the City Council at the next Council meeting a list of all the potential community projects, the National Night Out, Volunteer Dinner and all those things to get some input for some new dates from the Council for those items this year. So, that will be at the next Council meeting. The Coronavirus Recovery Business Grant Fund, we are still holding at 173 applications on that. We are processing five, and the grocery delivery grant program, we are at 27 inquiries on that. We are still holding at 2 on the mortgage assistance program. The calls for service from the Police Department from February 7 to February 20, we did see a bit of an uptick. We had 1,607 calls for service, 122 reports and 79 arrests.

17. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

None

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:37 p.m.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor