



**Setback/Pad Certifications**  
CITY OF HIGHLAND BUILDING DIVISION  
27215 BASELINE, HIGHLAND, CA 92346  
(909) 864-8732



Policy No. 205

**PURPOSE:** To establish a policy regarding setback/pad certifications for new commercial, tract housing and dwelling construction

**POLICY:** Certified setback/pad forms are required at ground plumbing or foundation inspection, whichever occurs first, to certify the correct set-back location and pad elevation.

Certifications shall be stamped by a licensed land surveyor or engineer of record. A wet signature must accompany the stamp.

The letter must state that the location of the structure is in compliance with the precise grading plans and City regulations.

**ANALYSIS:** This policy is consistent with past practices in the City of Highland and other Cities within the County. Some development projects improve the onsite or offsite improvements at a later date, in these cases measurements are harder to obtain. In order to keep consistency for all projects, whether onsite or offsite improvements are in or not, certifications must be provided.

Effective Date: January 1, 2011

Revision Date: April 2019

Reference Code & Section: