



**CITY OF HIGHLAND  
BUILDING & SAFETY DIVISION**

27215 Baseline St., Highland Ca, 92346

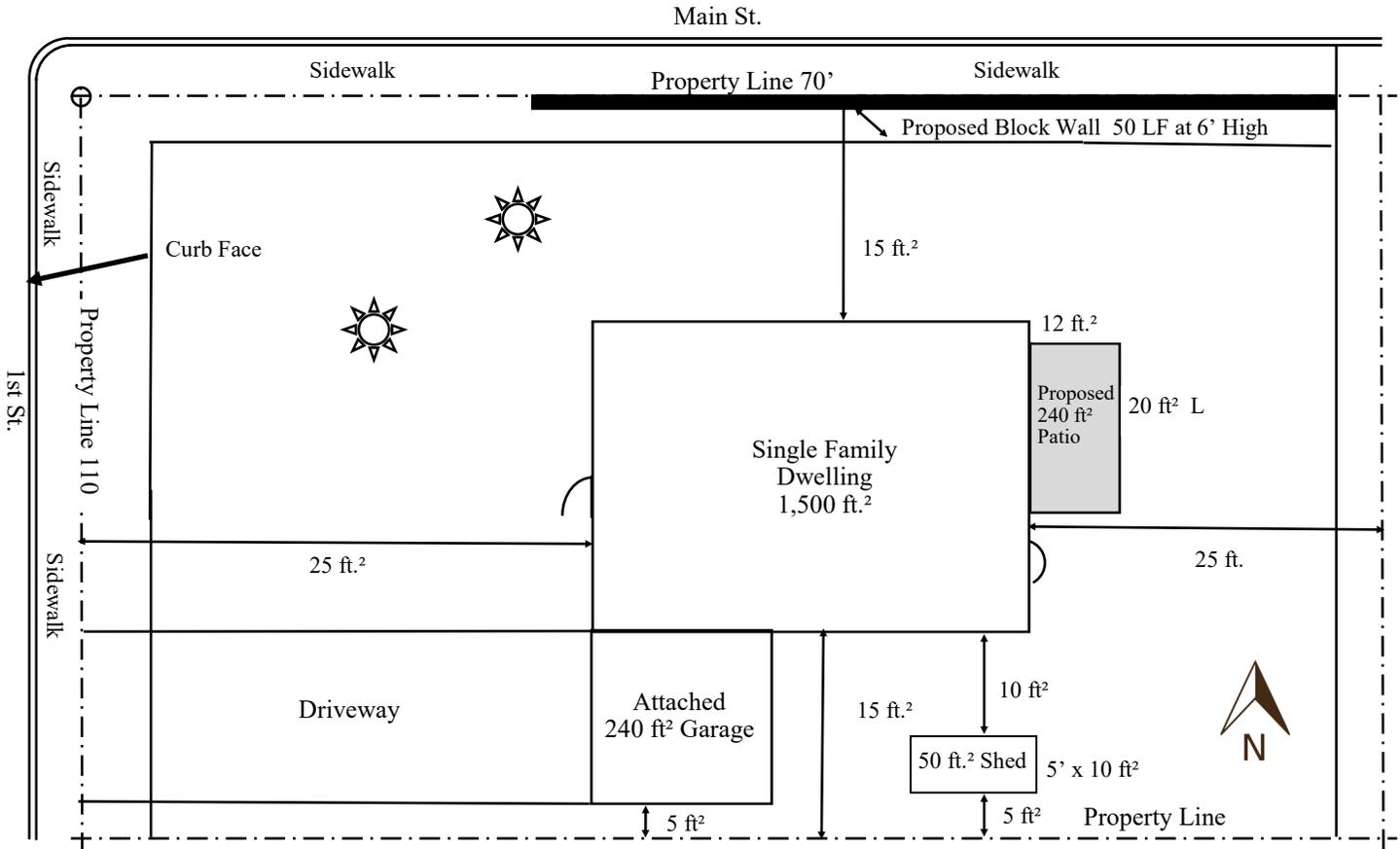
Permit Counter: (909) 864-8732 X 232 | Inspection Request Line 909-864-8732 X 228

**Residential Site/Plot Plan**

1. Please use a separate sheet of paper for each plan parcel.
2. Please show any detached storage sheds structures or other buildings on the property, include all property lines and proposed location of new construction.
3. Plans should be legible and to some discernable scale with a north facing arrow.
4. Provide the square feet of the dwelling or structures.
5. Draw in pen on a minimum 8 x 11 or 11 x 17 sheet.
6. Include owners name and phone number, address or assessors parcel number and name.
7. Submit 3 copies of the Planning Department for approval before submitting to Building & Safety.
8. Poorly drawn plans could cause delays and may be rejected.

Please contact Building and Safety staff should you have any questions at 909-864-8732.

**- Please note this is only an EXAMPLE -**



Owners Name Telephone Number Email	Smith's Home Address: 1234 Main St. Suite A	Date: 04/1/2021 Not to Scale
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