

City of Highland Weekly Report



May 6, 2021

ADMINISTRATION

Dear Highland Residents, Business Owners, and Community Stakeholders:

City Hall is open. In an effort to help prevent the spread of COVID-19, social distancing and face coverings will be required when entering City Hall. This may include having people wait outside to be called in if the lobby gets too crowded. Temperature screenings will be required of anyone entering beyond the lobby area. We also encourage everyone to take care of business through email, U.S. mail or via phone, if possible.

We are working with the County of San Bernardino and the State to allow the County to move more quickly into later phases of reopening our businesses. I will continue to work with the County to drive the point home to the Governor that a one-size-fits-all approach in a state as large as California is not a reasonable method to re-open our economy and to allow businesses in San Bernardino County to re-open quickly.

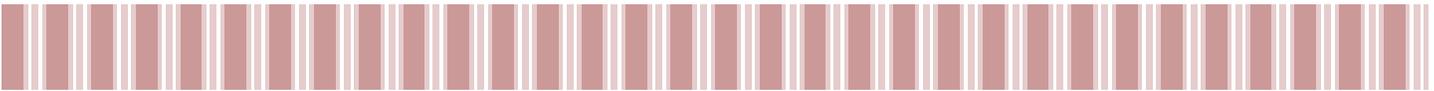
Over the last few months, we have received a lot of information from many sources regarding the Coronavirus (COVID-19). The information and directives change daily and the effects are impacting the lives of everyone.

As your Mayor, I am asking that we all focus on and follow the information provided through the San Bernardino County Department of Health's website at www.sbcounty.gov/dph/coronavirus/ and the State website at www.covid19.ca.gov. The directions given there are intended to keep us all safe and well as a community.

The Highland City Council and Staff want you to know the health and safety of our residents, businesses, and community stakeholders is important and of primary concern to all of us during this Coronavirus state and local emergency period.

Please continue to visit our website at www.cityofhighland.org and follow us on Facebook for information. These are unprecedented times. Together, we will get through this. Be kind to one another and be safe.

Penny Lilburn
Mayor



Estimados residentes de Highland, propietarios de negocios y partes interesadas de la comunidad:

El Ayuntamiento ya está abierto. En un esfuerzo por ayudar a prevenir la propagación de COVID-19, se requerirá mantener distancia social y cubrir bocas al entrar en el Ayuntamiento. Esto puede incluir que las personas esperen afuera para ser llamados si el pasillo se llena demasiado. Se requerirán exámenes de temperatura para cualquier persona que entre más allá del área del pasillo. También animamos a todos a ocuparse de los negocios a través de correo electrónico, correo postal de EE. UU. o por teléfono, si es posible.

Estamos trabajando con el Condado de San Bernardino y el Estado para permitir que el Condado se mueva más rápidamente en fases posteriores de reapertura de nuestros negocios. Continuaré trabajando con el Condado para llevar el punto a casa al Gobernador que un enfoque único en un estado tan grande como California no es un método razonable para reabrir nuestra economía y permitir que las empresas en el Condado de San Bernardino reabran rápidamente.

En los últimos meses, hemos recibido mucha información de muchas fuentes con respecto al Coronavirus (COVID-19). La información y las directivas cambian a diario y los efectos están afectando la vida de todos.

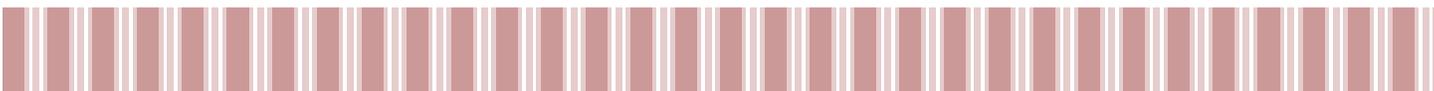
Como su Alcalde, pido que todos nos concentremos y sigamos la información proporcionada a través del sitio web del Departamento de Salud del Condado de San Bernardino en www.sbcounty.gov/dph/coronavirus/ y el sitio web del estado en www.covid19.ca.gov. Las instrucciones dadas allí están destinadas a mantenernos a todos seguros y saludables como una comunidad.

El Ayuntamiento y el Personal de Highland quieren que usted sepa que la salud y la seguridad de nuestros residentes, empresas y partes interesadas de la comunidad es importante y de principal preocupación para todos nosotros durante este estado de Coronavirus y el período de emergencia local.

Por favor, continúe visitando nuestro sitio web en www.cityofhighland.org y síganos en Facebook para obtener información.

Estos son tiempos sin precedentes. Juntos, superaremos esto. Sé amable el uno con el otro y sé seguro.

Penny Lilburn
Alcalde



IMPORTANT PUBLIC INFORMATION

The Governor released a new one-stop website (<https://covid19.ca.gov/>) for COVID-19 resources. This is a substantial source of information including unemployment and paid sick leave, along with small business assistance (information specifically to be added about this tomorrow on the website).

These following specific items — Apply for Unemployment, Apply for Disability Benefits or Apply for Paid Family Leave - may be of interest to you on the following website https://www.edd.ca.gov/about_edd/coronavirus-2019/faqs.htm.

Loan guidance for small business: <https://www.sba.gov/page/coronavirus-covid-19-small-business-guidance-loan-resources>

As a reminder, the CDC's official Coronavirus website is the best source for up-to-date information and guidance. www.coronavirus.gov

The County of San Bernardino has established a COVID-19 Public Information Line. The line is in operation from 9:00am to 8:00pm, Monday to Friday. The phone number is 909-387-3911. Please note that this line is for Public Information Only. Please contact your Health Care Provider for medical related questions.

For further information and updates please visit: <https://sbccovid19.com/>

The San Bernardino County Department of Public Health (DPH) continues to work with the Centers for Disease Control and Prevention (CDC) and the California Department of Public Health (CDPH) to respond to reports of Novel Coronavirus 2019 (COVID-19) as the situation is quickly evolving.

Residents of San Bernardino are encouraged to stay home as much as possible while only participating in essential activities, such as critical work functions and shopping for necessities. We know these measures are challenging, but social distancing will help to protect all of our communities. We encourage older adults and those with chronic medical conditions to take additional precautions to avoid getting sick with the disease.

Please visit <http://wp.sbcounty.gov/dph/coronavirus/> for additional updates and information.

Building & Safety

April 2021 Report

Total Permits: 159

Total Valuation:
\$1,894,246.75

Permit #	Permit Type	Permit Status	Total Valuation
2	Certificate of Occupancy	Finaled	
1	Code Rehab	Finaled	
1	Code Special Inspection	Issued	
4	Commercial Alteration	Finaled	
1	Demolition	Issued	\$200.00
5	Electrical	Issued	\$48,151.00
13	Electrical	Finaled	\$8,300.00
1	Fire-Alarms	Issued	\$7,000.00
1	Fire-Alarms	Finaled	
3	Fire-Certificate of Occupancy	Finaled	
1	Fire-Operational	Finaled	
1	Fire-Sprinklers	Finaled	
2	Fire-Sprinklers	Issued	\$5,000.00
1	Grading	Issued	
6	Mechanical	Issued	\$55,616.00
4	Mechanical	Finaled	\$1,800.00
12	Patio Cover	Issued	\$284,070
5	Patio Cover	Finaled	
9	Plumbing	Issued	\$22,950.00
10	Plumbing	Finaled	\$2,700.00

Permit #	Permit Type	Permit Status	Total Valuation
3	Pool/Spa	Issued	\$94,600.00
1	Pool/Spa	Finaled	
4	Reroof	Issued	\$40,861.00
14	Reroof	Finaled	\$49,250.00
1	Sign	Issued	
2	Sign	Finaled	
2	Single-Family Addition	Issued	\$118,101.52
1	Single-Family Addition	Finaled	
2	Single-Family Alteration	Issued	\$22,500.00
1	Single-Family New	Finaled	
1	Single-Family New	Issued	\$236,119.08
23	Solar Residential	Issued	\$755,313.15
14	Solar Residential	Finaled	\$90,000.00
4	Walls	Issued	\$51,715.00
3	Walls	Finaled	



Public Services



Park Information and Rules



Note: All parks are open from 6am to 10pm seven days a week, unless otherwise posted

- **Highland Community Park** – 27003 Hibiscus Street
Note: For athletic field scheduling, contact Public Services Manager Melissa Morgan at 909-864-6861, ext. 230. No field reservations are made on holidays.
- **Aurantia Park (Dog Park)** – 29700 Greenspot Road
- **Canyon Oak Park** – 6680 Summertrail Place
Note: No restroom facility or playground. Park benches only.
- **Cunningham Park** – Off of Cunningham Street between Parker Street and Bruce Street.
Note: No restroom facility or playground. Park benches only.
- **Oak Creek Park** – Off of San Benito Street and McLean Street
Note: Open grass area only.
- **Highland Grove/Beattie Middle School Joint Use Park** – 7739 Webster Street
Note: Open grass area only. ****Park is open during non-school hours****

Non-Allowed Items/Activities

- Bounce Houses
- Pony Rides/Petting Zoos
- Tent/EZ-Ups staked into the ground
- Painted lines on grass for park activities
- Fire Pits or Open Fire
- Alcohol (Municipal Code Section 12.06.070)
- Water related activities

Parking is prohibited in public parks and on public property between the hours of 10pm to 6am except in areas for which different hours are posted and/or agreed to by the city (Municipal Code Section 12.06.020A). Dogs and cats must be leashed with no longer than a 6 foot leash.

FAQ's Regarding Park Activities

Can I reserve an area of the park?

Organized sport groups can reserve the sports fields on a first come first serve basis. Contact Public Services Manager Melissa Morgan at 909-864-6861, ext. 230, for availability and fee information. All other areas of the parks cannot be reserved.

When do I need a Special Event Permit?

- If any electrical equipment will be needed at the event, i.e. generators, DJ equipment, etc.
- If a stage is part of the proposed event.
- If the event will be taking place before or after park hours.
- Any event that will be open to the general public to attend, i.e. non-profit fundraisers, organized community events, annual reunions etc.
- If more than 2,000 people will be attending your event.

Does the Noise ordinance apply to me when I'm at the park?

City of Highland has a special noise ordinance in place that allows any resident to make a complaint at any time of the day. Unless a special event permit is on file, all events are subject to the Highland Municipal Code Section 8.50, Noise Control.

What You Should Know About Street Sweeping in Highland

1) Help us to serve you better by removing all possible obstacles from the street on your scheduled day. Although the City of Highland does not enforce street sweeping parking restrictions, we appreciate your assistance in keeping the streets clear on your scheduled day. Parked vehicles cause the operator to swing wide to miss them. Moving vehicles off a street scheduled for sweeping allows crews to thoroughly clean the street from curb-to-curb. One parked car equals nearly three car lengths of space that cannot be swept because the street sweeping equipment must leave room to avoid it. This can result in debris building up on the roadway and entering the storm drain which can cause flooding during heavy rains and contribute to water pollution.

2) In residential areas the street sweeper can sweep **anytime** from 7am to 5pm, the day after your solid waste collection day.

3) If solid waste collection is delayed one day due to a holiday, the street sweeper will be delayed one day as well.

4) Since sweeping is done as close to the curb as possible, things like overhanging tree branches, basketball hoops and solid waste collection carts can hinder the cleaning effectiveness.



5) Street sweeping also serves as one of our Best Management Practices (BMP) to control and improve water quality. This BMP helps us maintain compliance with the State-mandated Stormwater Program requirements!

For more information or to report a street sweeping complaint, please contact the Public Services Division at 909-864-8732 ext. 271

Engineering

ROAD
TEMPORARILY
CLOSED

East Valley Water District Sewer Main Replacement Project

ROAD
TEMPORARILY
CLOSED

Beginning Monday, April 26, 2021 EVWD's contractor, TK Construction, started work to remove and replace an existing, aged sewer main on Lillian Lane between Base Line and 10th Street. The project includes installation of approximately 1,270 lineal feet of 8-inch sewer main along with the reconnection of 34 sewer laterals. This project is anticipated to be completed June 30, 2021 inclusive of street pavement repairs. Work hours will be from 7:30am to 4pm, Monday through Friday, except holidays. Residents affected by this work were provided advanced written notifications by the contractor. This segment of Lillian Lane is proposed to be closed to through traffic, however, residents, emergency responders, mail, and other deliveries, as well as trash collection, will always have access during construction.

Public Services

Over-watering *Tips to help save water and money*

If water flows off your yard onto your driveway or sidewalk, your system is over-watering. Over-watering is not only bad for your lawn, it's a strain on water supplies and often ends up as wasted, excess runoff to lakes and streams.

Here are a few tips that will help you conserve water and prevent storm water pollution

- Water your lawn only when needed. Step on your grass, if it springs back when you lift your foot, it doesn't need water. So, set your sprinklers for more days in between watering. **(Saves 750-1,500 gallons per month)** Whenever possible, water your lawn and garden by hand to control the amount of water you use.
- Don't water the sidewalks, driveway or gutters. Adjust your sprinklers so that water lands on your lawn or garden where it belongs--and only there. **(Saves 500 gallons per month)**
- Water lawns during the early morning hours when temperatures and wind speeds are the lowest. This reduces losses from evaporation. **(Saves 300 gallons)**
- Put a layer of mulch around trees and plants. Chunks of bark, peat moss or gravel slows down evaporation. **(Saves 750 to 1,500 gallons a month)**
- Use a broom to clean leaves and other debris from your driveway or sidewalk. **(Saves up to 100 gallons a week)**
- Using drip irrigation, soaker hoses or micro-spray systems for flower beds and vegetation can also help reduce your water bill and prevent runoff.
- Save on water by planting low maintenance, drought-tolerant trees and shrubs.
- Periodically inspect and fix leaks and misdirected sprinklers.



If you have any questions on what you can do to conserve water and prevent storm water pollution, please contact Public Services Coordinator, Carlos Florez at 909-864-8732, ext. 271.

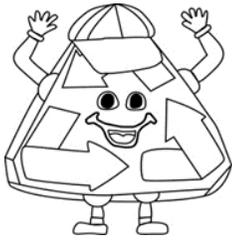
HIGHLAND GROCERY DELIVERY PROGRAM

Highland's Senior Grocery Delivery Service Program is open for enrollment. This program will assist senior citizen residents by paying the cost of an annual membership to a local grocery delivery service such as Instacart Express or Walmart Unlimited. It's easy to qualify... Applicants eligible for this program must meet income requirements.



INSTACART UPDATE...Instacart announced that they have partnered with Aldi grocery to accept Electronic Benefits Transfer (EBT) and Supplemental Nutrition Assistance Program (SNAP) online payment. With EBT and SNAP payments on the Instacart platform, customers will be able to shop and select from Aldi's EBT Snap-eligible products. Once items are added to their cart, customers will be able to select how much of their benefits they would like to allocate to the order.

For more information and to sign up, please contact Denise Moreno at 909-864-6861, ext. 203 or by email at dmoreno@cityofhighland.org



REPETE WANTS YOU TO KNOW...

Memorial Holiday Trash Service Delay

Burrtec Waste Industries, Inc. will be closed on **Monday, May 31, 2021** in observance of Memorial Day. Therefore, solid waste, green waste and recycling collection service will be delayed by one day. Your regularly scheduled collection service will resume the following week. Please keep in mind that your street sweeping services will also be delayed by one day as well.

Memorial Holiday Schedule is as follows:

If regular pickup day falls on: Monday, May 31
Trash will be picked up on: Tuesday, June 1

If regular pickup day falls on: Tuesday, June 1
Trash will be picked up on: Wednesday, June 2

If regular pickup day falls on: Wednesday, June 2
Trash will be picked up on: Thursday, June 3

If regular pickup day falls on: Thursday, June 3
Trash will be picked up on: Friday, June 4

If regular pickup day falls on: Friday, June 4
Trash will be picked up on: Saturday, June 5



Should you have any questions regarding the holiday delay with collection services, please contact Burrtec Waste Industries, Inc. at 909-889-1969



Public Works

PUBLIC WORKS REPORT April 2021 MAINTENANCE ACTIVITIES (MAN HOURS)

General Clean-up	109.5
Parkway Maintenance	1
Potholes	30.5
Sidewalk	4.5
Storm Drains	2.5
Signs/Traffic Control	70.5
Trees Trimmed	27
Vehicle/Tool Maintenance	26.25
Building/Grounds Maintenance	167.5
Landscape Maintenance District	42
Park Maintenance	169
Trail Maintenance	12.5
Special Maintenance	8.5
Crack Sealing	0
Graffiti	57.5
USA Markings	37
Weed Spraying	47.5
Staff Meetings	65.25
Safety Training	2.5
Personal Time-off	0
TOTAL	881

During the period of April 26, 2021 through April 30, 2021, graffiti was made known to Public Works staff by the following means and removed:

Routine observation by Public Works: Base Line & Guthrie St., Sterling Alley, Base Line & Sterling Ave., 7672 Del Rosa Ave., Del Rosa Ave. & 6th St., Shirley Ave. & 5th St., 6th St. & Lankershim Ave., 7272 Sterling Ave., 7262 Sterling Ave., 25598 Base Line, Base Line & Elm St., Victoria Ave. & Cypress St., Pacific St. & San Francisco St., Highland Community Park, Base Line & Church Ave., Church Ave. & Fisher St., Mira Vista Ave. & Base Line, 7351 Victoria Ave.

Called into Hotline: Church Ave. & Fisher St.

Volunteer Services

STATE OF CALIFORNIA SMALL BUSINESS GRANT OPPORTUNITY



The California Small Business COVID-19 Relief Grant Program has announced the opening of four more funding rounds. The program provides grants from \$5,000 to \$25,000 to small businesses and non-profits impacted by COVID-19.

New dates and deadlines:

Round 6: CLOSED—**Notifications will begin Friday, May 7, 2021.**

Eligible grant award: \$5,000 to \$25,000

Details: Applicants not selected to receive a grant in Rounds 1, 2, 3 & 5 do not need to re-apply and will be automatically moved into Round 6.

Informational webinars are being offered, follow this link to view:

[Webinars | California Small Business COVID-19 Relief Grant Program \(careliefgrant.com\)](https://www.careliefgrant.com/webinars)

Code Enforcement

April 2021 Report

VIOLATION TYPE	CASES OPENED
Inoperable Vehicles	4
Business w/o License	6
Impermissible Signage	6
Overgrown Vegetation	7
Vagrancy	4
RV Storage/Parking Violation	6
Yard Sale Violation	9



Our next blood drive will be held on Monday, May 24, 2021 from 11am to 4pm at the Highland Police Station, 26985 Base Line.

The link to set an appointment is below:

May 24, 2021: https://giftoflife.lstream.org/donor/schedules/drive_schedule/90682

For questions and more information contact Volunteer Services at 909-864-6861, ext. 203.

MAKE YOUR PET'S BUSINESS, YOUR BUSINESS!

STEP 1



Attach canister to leash
so you'll have your doggie
bags when you need them.

STEP 2



Pick up after your pet.
Dog waste is not fertilizer!

STEP 3



Throw it in a trash can.
Keep harmful bacteria
away from our streets and
storm drains.



SAN BERNARDINO COUNTY STORMWATER PROGRAM
**WHERE WATER
MEETS COMMUNITY**



Every part contributes to a clean, beautiful County.
Visit sbcountystormwater.org/pet for more information.

PROTECT YOUR COMMUNITY KEEP TRASH OUT OF OUR STREETS



Step 1

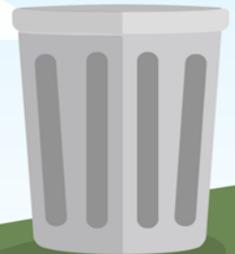
Gather your used masks, gloves,
and wipes

Step 2

Place the used items in a bag

Step 3

Tie or seal the bag and dispose
into a trashcan



SAN BERNARDINO COUNTY STORMWATER PROGRAM
**WHERE WATER
MEETS COMMUNITY**



alendar of Events

May 11, 2021

6pm — City Council Meeting, Donahue Council Chambers

May 18, 2021

4pm—City Council Joint Study Meeting – Closed Session, Donahue Council Chambers

4:15pm—City Council Joint Study Meeting, Donahue Council Chambers

6pm — Planning Commission Meeting, Donahue Council Chambers

May 24, 2021

11am to 4pm — Blood Drive, Highland Police Station - 26985 Base Line, Highland.

May 25, 2021

6pm — City Council Meeting, Donahue Council Chambers

June 1, 2021

6pm — Planning Commission Meeting, Donahue Council Chambers

June 3, 2021

5pm — Historic Cultural Preservation Board Meeting, Donahue Council Chambers

June 8, 2021

6pm — City Council Meeting, Donahue Council Chambers

June 15, 2021

6pm — Planning Commission Meeting, Donahue Council Chambers

June 22, 2021

6pm — City Council Meeting, Donahue Council Chambers



THE CITY OF HIGHLAND FACEBOOK PAGE

The City of Highland has a new and improved Facebook page that we would like for you all to follow us on. This is where you will find important information regarding road closures and construction projects that may affect your travel time, scheduled power outages, emergencies, events such as: Community Blood Drives, Highland Improvement Team projects, Compost Give-A-Way, Used Oil Filter Exchange & Recycling Events and much more. Please "Like" City of Highland - City Hall (<https://www.facebook.com/cityofhighland.cityhall>) as the official page.

