



CITY OF HIGHLAND

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COMMUNITY DEVELOPMENT DEPARTMENT PLANNING DIVISION

TEMPORARY RECREATIONAL VEHICLE PARKING APPLICATION

FLAT FEE: \$34

RESIDENT NAME: _____ TEL #: _____

RESIDENCE ADDRESS: _____

(LOCATION VEHICLE WILL BE PARKED MUST BE SAME AS ABOVE)

REGISTERED RV OWNER: _____ TEL #: _____

REGISTERED OWNER ADDRESS: _____

VEHICLE MAKE: _____ YEAR: _____

VEHICLE MODEL: _____ LICENCE NO.: _____

VEHICLE DIMENSIONS: _____

CHECKLIST: *(All items must be included at the time of filing)*

1. One (1) copy of proof of residency such as a valid driver's license or identification card, property tax bill, or public utility bill.
2. One (1) copy of the vehicle registration from the California Department of Motor Vehicles or equivalent agency from another state.
3. One (1) notarized letter of authorization from the registered vehicle owner (if the applicant is not the registered vehicle owner).
4. One (1) fully dimensioned site plan including the following items:
 - A. Property lines,
 - B. Existing buildings or structures on-site,
 - C. Surrounding streets and properties, including driveways, sidewalks, mailboxes and cross streets; and,
 - D. Indication of where the recreational vehicle will be located.
5. Photograph of location where recreational vehicle will be parked.
6. Such additional information as may be required by the Community Development Director.

Signature: I certify; under penalty of perjury that the foregoing is true and correct.

Signature

Date

(FOR OFFICE USE ONLY)

PERMIT NO.: _____ FILING DATE: _____ FEE: _____

CITY OF HIGHLAND
TEMPORARY RECREATIONAL VEHICLE PARKING REQUIREMENTS

The parking of any recreational vehicle is prohibited on City streets unless a temporary parking permit has been issued. Parking on City streets with a temporary parking permit is allowed for a maximum of three (3) consecutive days.

10.28.060 - Temporary parking permit.

A. Parking of a recreational vehicle on a city street shall adhere to the specifications of Section 10.28.080 of the HMC and requires issuance of a temporary parking permit from the Community Development Department. Requests for a temporary parking permit shall be provided prior to parking of the recreational vehicle and shall include the following information:

1. The name, residential address and phone number of the resident applying for the permit along with proof of residency satisfactory to the Community Development Director such as a current driver's license or identification card, property tax bill, or public utility bill;
2. The name, address and phone number of the registered owner of the recreational vehicle for which a permit is sought along with a copy of the vehicle registration from the California Department of Motor Vehicles or equivalent agency from another state. If the resident applying for the temporary parking permit is not the registered owner, a notarized letter of authorization by the registered owner shall be provided;
3. The license number, year, make and model of the recreational vehicle and its dimensions as to width, length and height; and,
4. Such additional information as may be determined by the Community Development Director.

B. A temporary parking permit shall expire once the recreational vehicle is no longer associated with the residence and/or a new recreational vehicle is purchased.

10.28.070 - Display of temporary parking permit.

A. Temporary parking permits shall be conspicuously displayed in the lower driver's side window of the recreational vehicle so that they are clearly visible from the exterior of the vehicle. Non-motorized recreational vehicles shall conspicuously display the temporary parking permit in the lower driver's side window of the attached towing vehicle so that they are clearly visible from the exterior of the vehicle.

B. The possession of a valid, unexpired permit that is not properly displayed shall not be considered a defense to a citation for an illegally parked recreational vehicle.

C. Any person who displays a counterfeit, forged, altered, or fraudulent temporary recreational vehicle parking permit shall be guilty of a misdemeanor.

10.28.080 - Parking restrictions applicable to permitted recreational vehicles parked on city streets.

A. Parking of a recreational vehicle with a temporary parking permit shall be allowed for a maximum of three (3) consecutive days (not more than 72 hours) along the property frontage, or in close proximity of, the associated residence. Successive acts of parking the recreational vehicle within a 0.25-mile radius of the associated residence shall be presumed to be a single act of parking for purposes of this chapter.

B. Recreational vehicles with a valid temporary parking permit shall park a minimum of ten (10) feet from driveways on adjacent properties and a minimum of thirty (30) feet from intersections of public roadways.

C. To the extent feasible as determined by the Community Development Director, the recreational vehicle shall be parked along the property frontage of the residence indicated on the parking permit.

D. Under no circumstances shall more than one (1) recreational vehicle associated with a single residence be parked on city streets at any given time.